FILES AND HOW WE NEED THEM AT CONTEMPRA SIGNS

MAKE SURE **ALL TEXT** IS CONVERTED TO CURVES/PATHS
MAKE SURE **ALL** LINE WEIGHTS/STROKES ARE SCALABLE
FOR JOBS THAT HAVE EXOTIC FILLS, SHADING, TRANSPARENCIES ETC. IT IS PROBABLY SAFEST TO FLATTEN TO A .TIF FILE
PLEASE PROVIDE A HARD COPY FOR PROOFING INCLUDE PMS NUMBERS WHERE APPLICABLE
PLEASE **DO NOT** NAME YOUR FILE "LOGO" OR "SIGN", PLEASE MAKE IT DISTINCTIVE AND RELEVANT TO THE JOB (SO WE CAN IDENTIFY IT FROM THE OTHER DOZEN FILES/EMAILS.) A GOOD EXAMPLE WOULD BE: YOURNAME (YOUR CUSTOMER) SIGN TYPE. i.e.: ACE_GRAPHICS(WALL FLOWERS)-8X10 BANNER.EPS

FOR RUSH JOBS: (ALL FILES MUST BE SET UP READY TO CUT/PRINT)
- VINYL CUT LETTERS MUST BE SET UP IN GERBER COMPOSER/OMEGA .PLT
- FOR DIGITAL WORK WITH LOTS OF TEXT/LOGOS; COREL V13.0 OR ILLUSTRATOR .AI/.EPS V9.0
- FOR DIGITAL WORK THAT IS PICTURE/IMAGES; COREL V13.0 OR FLATTENED .TIF THAT IS AT LEAST 1/4 OF THE FINISHED SIZE AND 300 DPI (MINIMUM 16X16 @300 DPI)
- OPTIONALLY A HIGH RESOLUTION PRINT READY .PDF

FOR MOST REGULAR JOBS:
- FOR WORK WITH LOTS OF TEXT/LOGOS; COREL V13.0 , ILLUSTRATOR .AI/.EPS V9.0 OR GERBER COMPOSER/OMEGA .PLT
- FOR DIGITAL WORK THAT IS PICTURE/IMAGES; COREL V13.0 OR .TIF/FLATTENED .PSD THAT IS AT LEAST 1/4 OF THE FINISHED SIZE AND 300 DPI (MINIMUM 16X16@300 DPI)
- FOR TEXT TO BE INSERTED INTO A SIGN; PLAIN .TXT FILES WITH NO FORMATTING
- IF A JOB IS BEING ROUTED IT MUST BE A VECTOR FILE WITH NO OPEN POINTS.
- WE CAN SCAN PHOTOGRAPHS AND CAMERA READY ARTWORK BUT YOU MAY BE CHARGED AN ART CHARGE TO COVER ANY EXTRA WORK.

FOR PROOFING PURPOSES ONLY:
- WE CAN ACCEPT .JPGS AND .PDFS

FILES WE CANNOT WORK WITH:
- QUARK AND OTHER MAC ONLY PROGRAMS. MS WORD .DOC FILES AND OTHER WORD PROCESSING FILES. POWER POINT FILES. HOME DESKTOP/PUBLISHING TYPE FILES. INTERNET QUALITY ARTWORK; .TIF, .JPG, .GIF ETC., FREEHAND, INDESIGN, ADOBE CS FILES AND OTHER FILES NOT LISTED ABOVE.

HOW TO GET ARTWORK TO US:
- ARTWORK CAN BE EMAILED TO contempra.signs@mts.net OR cs.graphics@mts.net (GRAPHICS DEPARTMENT)
- IF THE FILES ARE BIGGER THAN 8 MEGS ARTWORK MUST BE PROVIDED ON A CD OR DVD.
- IF YOU HAVE AN FTP SITE YOU CAN UPLOAD THE FILES THERE AND EMAIL US THE LINK AND RELEVANT INFO.
- SOME LARGER FILES CAN ALSO BE SENT VIA www.yousendit.com

FOR QUESTIONS/CONCERNS REGARDING TECHNICAL ISSUES PLEASE CONTACT:
ROB BELL, COMPUTER GRAPHICS DEPARTMENT SUPERVISOR 943-1262
EMAIL: cs.graphics@mts.net